



CENTRE FOR INDUSTRIAL CONSULTANCY AND SPONSORED RESEARCH
INDIAN INSTITUTE OF TECHNOLOGY MADRAS
CHENNAI – 600 036

Advertisement No.: ICSR/PR/Adv. 67 /2022 Dated: 12/07/2022

Applications are invited for the temporary post of **Program Manager (Project Officer)** at **Robert Bosch Centre for Data Science and Artificial Intelligence (RBCDSAI)** in the **Department of Computer Science & Engineering, IIT Madras**

Co-Ordinator: Prof. Ravindran B, Dept of Computer Science & Engineering.

Duration: Initially for a period of one year but extendable based on the performance.

Qualifications

You must possess the below minimum qualifications to be initially considered for this position. Preferred qualifications are in addition to the minimum requirements and are considered a plus factor in identifying top candidates. Experience listed below would be obtained through a combination of your degree, research and or relevant previous job and or internship experiences.

S.No	Post	Qualification and Experience	Pay
1	Program Manager (Project Officer)	Masters with 3 or more years of relevant industry experience or PhD Scholars. Experience in open source contributions is a must. <ul style="list-style-type: none">• 3+ years relevant industry experience with substantial contributions to free and open source software's• Fluency with dozen or so most commonly used open source/free software licenses and their conditions/obligations; familiarity with others• Technical domain knowledge in at least one open source ecosystem (e.g., Java, docker, kernel, etc.)• Able to quickly identify and advise on license compatibility issues	Rs. 60,000/- to Rs. 80,000/- p.m.

Job Description:

Robert Bosch Centre for Data Science and Artificial Intelligence (RBCDSAI) is a premier data science research centre and wishes to recruit a Program Manager for Hidden Voices Project.

Hidden Voices is an open source effort by Robert Bosch Center for Data Science and Artificial Intelligence (RBCDSAI) and SuperBloom Studios, which addresses the gender gap in Wikipedia through AI. The project aims to develop information theoretical approaches, ML assisted auto identification and validation of external

sources and textual analysis methods to auto-generate a first draft of Wikipedia-style biography for notable women in STEMM (Science, Technology, Engineering, Medicine and Management).

As the Program Manager, you will be coordinating the efforts and initiatives of Hidden Voices. Since this is an open-source project, you will manage, organize and communicate with a large cohort of volunteers, interns, researchers and other contributors. You will also communicate with the technical team to keep track of deadlines and facilitate smooth-driving of the initiative. In addition to these, you will play a vital role in helping all of RBCDSA I improve its open source compliance practices.

Roles and Responsibilities :

- Supervise and follow up activity of researchers working on the project
- Follow up based on weekly meetings with project faculties and PIs
- Communicate the project scope at various amounts of detail to different stakeholders
- Conducting post-release audits of software to ensure we are fulfilling all open source software license obligations and role modeling community best practices
- Ensure that the project milestones and goals are met
- Write reports and slide summaries often as needed for different audiences

Preferred skills and qualification :

- Ability to communicate complex concepts to audiences with varying levels of knowledge
- Strong program management skills and results orientation
- Deep understanding of history, goals, and principles of free/open-source software
- 5+ years of relevant industry experience
- Familiarity with software development and release processes (both open source and proprietary)
- Knowledge in Natural Language Processing and Web Crawling

General Instructions to the candidates:

- 1) All the positions are on purely contract basis.
- 2) The completion of the period of contract will not confer any right for further extension, regularization, permanency at the Institute.
- 3) Candidates should apply online only in the website <https://icandsr.iitm.ac.in/recruitment/> - (Please check the advertisement number Advt. 67 /2022 displayed and submit the application for the relevant position).
- 4) Separate application has to be filled for each post.
- 5) The system will accept single application only with the registered login ID (email) for an advertisement, hence the candidate is requested to select the multiple positions (In case, he/she wishes to apply for more than one position) before the submission of application.
- 6) The application cannot be edited, reverted once it is submitted.
- 7) Candidates should not attempt to apply twice for the same post. If multiple applications are received from a candidate for the same post, his/her candidature will liable to be rejected.
- 8) Candidates should follow the prescribed procedure for submission of online application.
- 9) Candidates are advised to fill their correct and active e-mail addresses in the online application as all correspondence will be made by the Institute through e-mail only.
- 10) The candidates applying for any post should ensure that they fulfil all the eligibility conditions for the post.

Their admission to any stage of the selection process will be purely provisional subject to confirmation that they satisfy the prescribed eligibility conditions. Mere issue of registration certificate / call letter to the candidate will not imply that his/her candidature has been found eligible.

11) After successful online submission of application, a printout of the application form must be obtained and submitted when called for test. It will be required at the time of document verification/test/interview. Hard copy of the application is NOT to be sent to the Institute.

12) Candidates must be citizens of India. Persons who have migrated from Pakistan with the intention of permanently settling in India or subjects of Nepal are also eligible, but in their case a certificate of eligibility from the Government of India will be necessary for appointment. Such candidates should apply to the Government of India in the Ministry of Home Affairs for necessary certificate and furnish satisfactory proof of having so applied.

13) The prescribed qualifications are minimum and unless specified, they are required for consideration for the post, even if higher qualification has been acquired and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview.

14) Relevant experience gained after the minimum qualifying degree will only be taken into consideration. Minimum requirements of qualifications and/or experience can be relaxed in respect of exceptionally outstanding candidates.

15) The experience required is relaxable at the discretion of the Institute in the case of candidates belonging to the Scheduled Caste / Scheduled Tribe, if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

16) The Institute reserves the right to restrict the number of candidates for written / skill test / interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefore.

17) Calling a candidate for test/interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.

18) Candidates will be short-listed for Test/Interview on the basis of the information provided by them in their online applications. They must ensure that such information is true. If at any subsequent stage or at the time of Test/Interview any information given by them or any claim made by them in their online applications is found to be false, their candidature will be liable to be rejected.

19) The Institute shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his services shall be liable to be terminated.

20) In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.

21) Applicants who are working in any one of the Project at IIT Madras, must apply through proper channel

otherwise they will be required to produce No-Objection Certificate at the time of document verification/Test/Interview. Candidates without NOC will not be permitted to appear for Test/Interview.

22) Candidates may send testimonials from persons intimately acquainted with their work and character. If the applicant is in employment, he/she should submit testimonials from the most recent employer or immediate superior as a referee.

23) The Institute has a right to decide the mode of screening and testing the applicant for short listing and selection.

24) The Institute solely reserves the right not to fill any advertised position without assigning any reason

25) Only shortlisted applicants will be contacted.

26) No correspondence whatsoever will be entertained from candidates regarding conduct and result of test/interview and reasons for not being called for interview. Canvassing in any form will be a disqualification.

27) The crucial date for determining the eligibility criteria for all candidates in every respect shall be the prescribed closing date for submission of online application.

28) The Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

29) Any corrigendum/clarifications on this advertisement, if necessary, shall be uploaded on website and no separate communication will be sent for this purpose.

30) The last date for submission of online application is **31/07/2022**

31) If there is any issue to submit the application please send E-mail to : recruitment@imail.iitm.ac.in / icsrrecruitment@iitm.ac.in Contact: 044- 2257 9796 on all working days from 9.00 AM to 05.30 PM (Monday to Friday – except National Holidays). (Please note, only technical issues will be accepted – No interim correspondence with reference to the selection process will be considered).

32) Instructions to apply online:-Eligible applicants would require to register and apply online through <https://icandsr.iitm.ac.in/recruitment/> and submit the application.

Sd/-

Senior Manager –HR Centre for IC&SR IIT Madras